

**Marquette Downtown Development Authority**

**Annual Budget**

**Fiscal Year Ending September 30, 2018**



**DEVELOPMENT  
AUTHORITY**

Marquette DDA  
Annual Budget  
Fiscal Year Ending September 30, 2018

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***“A single project cannot revitalize a downtown neighborhood...  
An ongoing series of initiatives is vital to create lasting progress”***

*National Main Street Center*

DEPARTMENTAL FACT SHEET  
2018 FISCAL YEAR

Existing  X  New \_\_\_\_\_

DEPARTMENT & ACTIVITY Downtown Development Authority Account No. DDA

**I. FUNCTION:**

The Marquette Downtown Development Authority (DDA) is a public authority of the City of Marquette that was created in accordance with Michigan Public Act 197; 1975, to assist in the economic and physical revitalization of Marquette's downtown. The DDA is charged with monitoring economic changes in downtown, long-range planning, land acquisition and improvements; building and facility construction, improvement, rehabilitation, maintenance and operation; and promotion of the downtown. The DDA Board includes eight members appointed by City Commission and the City Manager by virtue of the legislation. The DDA is responsible for maintenance and operation of parking within the DDA District, sidewalk and public space maintenance (by contract with the City of Marquette), promotion and events including operation of the Downtown Marquette Farmers Market.

**II. REVENUE APPLICABLE TO THIS ACCOUNT:**

\*\*\* SEE THE "REVENUES AND EXPENDITURES" CHART ON THE FOLLOWING PAGE \*\*\*

**III. AUTHORIZED POSITIONS:**

Executive Director  
Assistant Director  
Promotion and Event Coordinator  
Farmers Market Manager  
Maintenance Coordinator  
Maintenance Staff - full time (1)  
Maintenance Staff - full time (2)  
Part-time Maintenance Staff (4)  
Farmers Market Cashier (part-time seasonal)  
Meter Coin Collector

**IV. PROGRAM STATISTICS:**

- Taxable Value: \$ 54,135,854
- 280 Properties, 77 North Third Street, 203 Original DDA District
- 2011 Bond Issue, Original: \$1.5 million, Outstanding Debt: \$1,080,000
- Sidewalk Maintenance: 6.6 miles
- Manage/Maintain: 7 Public Parking Lots, 1 Parking Ramp, 3 Stair/Elevator Towers, 5 Pedestrian Walkways
- Install and maintain 280 Flower Baskets
- Accomplishments: 2016-2017:

Closed-out Delft Grant Project (\$481,000) and 215 S. Front Street

Completed South Front Street Sidewalk Replacement Project

Implemented Phase 1 & 2 of Parking Management Plan

Installed 385 "Smart" Meters and Three (3) Pay Stations

Participated in Delta Sky Magazine Promotion

Raised Funds for Charitable Organizations:

\$3,000 Janzen House - Downtown Spring Open

\$2,200 Women's Center - Ladies Night Campaign

Sponsored Events: Marquette Farmers Market

Blueberry Festival

Music on Third

Baraga Avenue Harvest Fest

Ladies Night

Winter Snow Fun Parade, City Tree Lighting, Visit with Santa

Downtown Spring Open Twisted Tee Off

Supported Events: Halloween Spectacle

UP 200/Midnight Run

Kiwanis Kiddie Mutt Races

Classic Cars on Third

Marquette Art Week

Marquette Downtown Development Authority  
 Recommended Schedule of Fees  
 2018

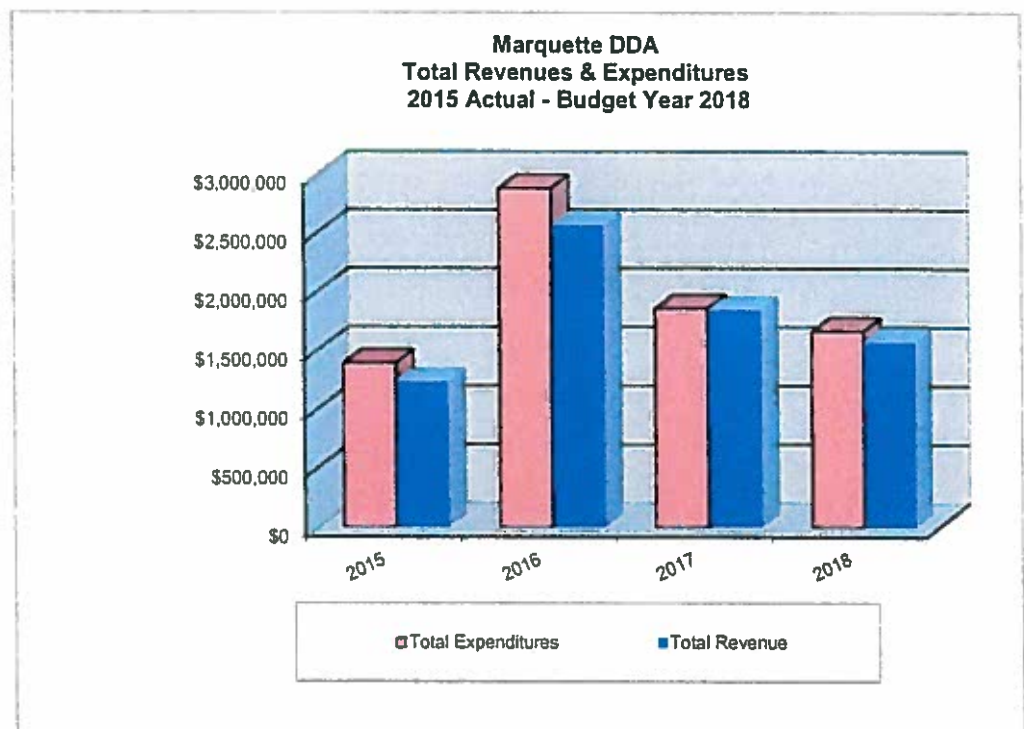
	<u>2017 Fees</u>	<u>2018 Recommendation</u>
Parking Permit (Full-time)	\$25/month	\$25/month
Parking Permit (24-hour reserved) – Bluff Street Ramp	\$60/month	\$60/month
Parking Permit (24 hour permit)	\$30/month	\$45/month
Parking Meter	\$.50/hour	\$.50/hour
Marquette Commons Rental (Private)	\$65/hour	\$65/hour
Marquette Commons Rental (Non-profit)	\$35/hour	\$35/hour
Marquette Commons Liquor Permit	\$25	\$25
Farmers Market Booth (season vendor)	\$150/season/booth	\$165/season/booth
Farmers Market Booth (daily vendor)	\$10/day	\$10/day
Farmers Market Tent Rental	\$35/season	\$35/season
Farmers Market/Event Electrical Hook-up	\$10/season	\$10/season
Blueberry Festival Booth – non-district vendor	\$75/booth	\$100/booth
Blueberry Festival Booth – district vendor	\$35/booth	\$35/booth
Downtown Spring Open Participant	\$25/person	\$25/person

DOWNTOWN DEVELOPMENT AUTHORITY REVENUES	[15 mos.]				FY 2017	
	2013-14 ACTUAL	2014-15 ACTUAL	2016 ACTUAL	FY 2017 BUDGET	YEAR END ESTIMATE	FY 2018 APPROVED
TAX INCREMENT FINANCING	863,245	715,510	744,115	751,000	775,333	779,065
DDA TAX (2 mill)	44,525	37,639	39,110	42,819	40,995	47,519
PARKING REVENUES	199,719	170,224	184,287	261,000	222,648	352,828
FARMERS MARKET FEE	8,945	10,745	11,495	12,000	13,740	14,000
FARMERS MARKET FLOW-THROUGH	67,856	42,289	52,315	60,000	58,687	59,000
OTHER REVENUE - PROMOTION	29,363	35,267	29,733	25,000	56,762	48,200
RENTAL REVENUE	12,005	9,755	11,450	10,000	18,646	17,000
MANAGEMENT FEE	10,000	0	0	0	0	0
OTHER REVENUE - MISCELLANEOUS	0	8,797	6,335	1,400	814	1,000
INTEREST	5,653	2,172	1,415	3,500	2,188	3,000
GRANT REVENUE	38,590	70,834	1,083,320	480,000	153,063	250,000
BOND PROCEEDS	0	0	0	0	0	0
CDBG OWNERS LEVERAGE	0	128,220	401,240	200,000	636,366	0
<b>TOTAL</b>	<b>1,279,901</b>	<b>1,231,452</b>	<b>2,564,815</b>	<b>1,846,719</b>	<b>1,979,242</b>	<b>1,571,612</b>

DOWNTOWN DEVELOPMENT AUTHORITY EXPENDITURES	[15 mos.]				FY 2017	
	2013-14 ACTUAL	2014-15 ACTUAL	2016 ACTUAL	FY 2017 BUDGET	YEAR END ESTIMATE	FY 2018 APPROVED
SALARIES & WAGES - ADMIN & OPERATIONS	131,789	94,155	103,109	112,295	111,758	118,971
SALARIES & WAGES - PARKING & MAINTENANCE	161,702	176,051	163,581	175,572	176,408	172,698
SALARIES & WAGES - PROMOTION	66,753	49,959	42,125	40,898	37,042	42,125
SALARIES & WAGES - FARMERS MARKET	24,712	30,161	28,588	35,792	27,516	36,421
SOCIAL SECURITY	29,515	26,800	25,998	27,489	26,983	28,321
HEALTH INSURANCE	0	10,988	26,887	26,539	29,210	30,958
LIFE INSURANCE	0	0	0	0	0	0
UNEMPLOYMENT INSURANCE	60	0	1,052	1,200	62	400
DISABILITY INSURANCE	0	0	0	0	0	0
WORKERS COMP INSURANCE	17,977	8,340	12,074	12,075	13,879	13,600
RETIREMENT - 457B	26,753	29,801	28,938	30,056	30,818	32,818
OFFICE SUPPLIES	9,086	5,745	9,212	6,480	9,576	9,700
POSTAGE	1,978	1,479	1,839	2,500	1,333	1,500
PROFESSIONAL/CONTRACTUAL	70,322	52,565	56,577	156,190	65,782	191,752
COMMUNICATIONS	12,496	9,916	11,098	15,940	10,734	15,940
TRAVEL & STAFF DEVELOPMENT	4,554	7,945	5,235	10,300	8,380	8,100
PRINTING & PUBLISHING	6,260	3,105	3,857	3,500	3,664	3,774
RENTAL	30,542	17,624	19,440	20,700	21,266	22,189
PROMOTION & MARKETING	72,486	77,960	69,800	72,352	73,100	73,000
FARMERS MARKET OPERATIONS	9,741	7,210	15,280	7,500	12,090	6,500
FARMERS MARKET FLOW-THROUGH	63,997	43,549	50,939	60,000	52,896	54,000
MAINTENANCE SUPPLIES & SERVICES	73,950	73,812	66,978	81,750	78,583	75,500
PURCHASED POWER & NATURAL GAS	33,485	28,524	31,475	31,000	39,116	41,072
INSURANCE AND BONDING	5,785	6,475	6,126	6,126	6,805	7,000
WATER AND STORMWATER	11,144	9,475	9,117	9,375	8,512	9,000
CAPITAL EQUIPMENT	3,285	24,895	12,773	148,000	263,463	5,000
CAPITAL OUTLAY	132,900	274,316	207,526	443,000	165,131	269,000
<b>SUBTOTAL</b>	<b>1,001,272</b>	<b>1,070,850</b>	<b>1,009,624</b>	<b>1,536,629</b>	<b>1,274,107</b>	<b>1,269,339</b>
<b>TOTAL</b>	<b>1,001,272</b>	<b>1,070,850</b>	<b>1,009,624</b>	<b>1,536,629</b>	<b>1,274,107</b>	<b>1,269,339</b>
SALARIES	384,956	350,326	337,403	364,557	352,724	370,215
FRINGES	74,305	75,929	94,949	97,359	100,952	106,097
SUPPLIES & SERVICES	409,111	345,384	356,973	483,713	391,837	519,027
CAPITAL OUTLAY	132,900	299,211	220,299	591,000	428,594	274,000
DEBT SERVICE	115,250	144,378	155,680	151,300	151,330	146,980
CDBG PROJECTS - FLOW THROUGH EXPENDITURES		178,302	1,717,798	175,000	526,559	250,000
TRANSFERS OUT						
<b>TOTAL</b>	<b>1,116,522</b>	<b>1,393,530</b>	<b>2,883,102</b>	<b>1,862,929</b>	<b>1,951,996</b>	<b>1,666,319</b>

Marquette DDA  
Budget Summary with Prior Years Comparisons  
Fiscal Year 2015 through Budget Year 2018

	Actual 2015	Actual 2016	Budget 2017	Budget 2018
<b>Revenues:</b>				
TIF and 2 Mill Tax	\$813,733	\$783,225	\$793,819	\$826,584
Parking Revenues	\$180,909	\$184,287	\$261,000	\$352,828
Other Ordinary Revenue	\$208,380	\$112,743	\$111,900	\$142,200
<b>Total Ordinary Revenue</b>	<b>\$1,203,022</b>	<b>\$1,080,255</b>	<b>\$1,166,719</b>	<b>\$1,321,612</b>
Other Revenue	\$29,400	\$1,484,561	\$680,000	\$250,000
<b>Total Revenue</b>	<b>\$1,232,422</b>	<b>\$2,564,816</b>	<b>\$1,846,719</b>	<b>\$1,571,612</b>
Beginning Balance Carry Forward	\$1,458,568	\$1,297,425	\$1,006,324	\$1,006,386
 <b>Expenditures:</b>				
Operating Expenditures	\$794,851	\$789,325	\$944,429	\$995,338
Debt Service	\$144,377	\$155,680	\$151,330	\$146,980
Capital Projects	\$454,337	\$220,299	\$591,000	\$274,000
<b>Total Ordinary Expenditures</b>	<b>\$1,393,565</b>	<b>\$1,165,304</b>	<b>\$1,686,759</b>	<b>\$1,416,318</b>
CDBG Project - Flow-Through Costs	\$0	\$1,717,798	\$175,000	\$250,000
<b>Total Expenditures</b>	<b>\$1,393,565</b>	<b>\$2,883,102</b>	<b>\$1,861,759</b>	<b>\$1,666,318</b>
Revenue & Balance Forward over (under) Expenditures	\$1,297,425	\$979,139	\$991,284	\$911,680



City of Marquette, Downtown Development Authority  
Revenues, Expenditures, & Balances  
Budget Detail with Prior Years Comparisons  
Year Ending September 30, 2018

	Actual Year End 2016	Budget 2017	Anticipated 2018	Budget 2018	% Change 2017 to 2018
<b>Revenues:</b>					
Interest Earnings	\$1,415	\$3,500	\$2,188	\$3,000	-14.29%
TIF	\$744,115	\$751,000	\$775,333	\$779,065	3.74%
Taxes	\$39,110	\$42,819	\$40,995	\$47,519	10.98%
Parking Rental Revenues	\$138,163	\$141,000	\$148,449	\$149,000	5.67%
Other Rental Revenues	\$11,450	\$10,000	\$18,646	\$17,000	70.00%
Meter Revenues	\$46,124	\$120,000	\$74,199	\$203,828	69.86%
Other Revenue: Promotion & Sponsoships	\$29,733	\$24,000	\$44,562	\$36,000	50.00%
Flow-Through Funds - Miscellaneous	\$1,414	\$1,400	\$12,200	\$12,200	771.43%
Farmers Market Fees	\$11,495	\$12,000	\$13,740	\$14,000	16.67%
Farmers Market Flow-Through	\$52,315	\$60,000	\$58,687	\$59,000	-1.67%
Other Revenue - Miscellaneous	\$4,921	\$1,000	\$814	\$1,000	0.00%
Ordinary Revenue:	\$1,080,255	\$1,166,719	\$1,189,813	\$1,321,612	13.28%
Grant Project Revenue	\$1,484,561	\$680,000	\$789,429	\$250,000	-63.24%
<b>Total Revenue</b>	<b>\$2,564,816</b>	<b>\$1,846,719</b>	<b>\$1,979,242</b>	<b>\$1,571,612</b>	<b>-14.90%</b>
<b>Expenditures:</b>					
Salaries & Wages	\$337,403	\$364,557	\$352,723	\$370,215	1.53%
Employee Benefits	\$81,823	\$84,084	\$87,011	\$92,097	8.70%
Workmen's Comp & Unemployment Comp	\$13,126	\$12,075	\$13,941	\$14,000	13.75%
Personnel Costs	\$432,352	\$460,716	\$453,675	\$476,312	3.27%
Office Rent	\$8,909	\$9,500	\$8,921	\$9,189	-3.39%
Postage	\$1,839	\$2,500	\$1,333	\$1,500	-66.67%
Printing & Copying	\$3,857	\$3,500	\$3,664	\$3,774	7.26%
Operating Costs & Supplies	\$5,149	\$5,760	\$5,672	\$5,500	-4.73%
Meeting and Meal Expense	\$0	\$720	\$445	\$700	-2.86%
Office and Administration Costs	\$19,754	\$21,980	\$20,035	\$20,663	-6.38%
Communication Expense	\$11,098	\$15,940	\$10,734	\$15,940	0.00%
Parking Permits	\$1,622	\$1,500	\$1,816	\$1,800	16.67%
Purchased Power & Natural Gas	\$31,475	\$31,000	\$39,116	\$41,072	24.52%
Stormwater & Water	\$9,117	\$9,375	\$8,512	\$9,000	-4.17%
Utilities	\$40,591	\$40,375	\$47,628	\$50,072	19.37%
Farmer's Market Flow-Through	\$50,939	\$60,000	\$52,896	\$54,000	-11.11%
Farmer's Market Operation & Marketing	\$15,280	\$7,500	\$12,090	\$6,500	-15.38%
Promotion & Development	\$68,600	\$71,152	\$60,900	\$61,000	-16.64%
Pass Through Funds	\$1,200	\$1,200	\$12,200	\$12,000	90.00%
Subscriptions & Memberships	\$2,442	\$2,800	\$1,645	\$1,700	-64.71%
Staff Development & Travel	\$5,235	\$7,500	\$8,380	\$8,100	7.41%
Auditing & Accounting Services	\$3,025	\$4,860	\$3,257	\$3,500	-38.86%
Credit Card Fees	\$2,003	\$4,287	\$3,914	\$4,100	-4.56%
WEB and IT Services	\$4,792	\$5,200	\$3,693	\$5,000	-4.00%
Meter Wireless and Management Fee		\$0	\$6,617	\$33,552	100.00%
Professional Services - misc	\$5,000	\$90,000	\$7,670	\$65,000	-38.46%
Professional & Contractual - Admin	\$14,820	\$104,347	\$25,151	\$111,152	6.12%
Contractual - Elevator Maintenance	\$7,570	\$6,843	\$5,428	\$5,600	-22.20%
Contractual - Snow Removal	\$34,187	\$45,000	\$35,203	\$45,000	0.00%
Architectural & Engineering - Maintenance	\$0	\$0	\$0	\$30,000	100.00%

City of Marquette, Downtown Development Authority  
Revenues, Expenditures, & Balances  
Budget Detail with Prior Years Comparisons  
Year Ending September 30, 2018

	Actual Year End 2016	Budget 2017	Anticipated 2018	Budget 2018	% Change 2017 to 2018
Professional & Contractual - Maintenance	\$41,757	\$51,843	\$40,631	\$80,600	35.68%
Professional & Contractual - Total	\$56,577	\$158,190	\$65,782	\$191,752	18.55%
Maintenance Garage Rent & Operations	\$10,531	\$11,200	\$12,345	\$13,000	13.85%
Maintenance & Repair Equipment & Supplies	\$13,790	\$12,500	\$20,604	\$16,000	21.88%
Elevator Repairs - Services	\$0	\$3,500	\$0	\$1,500	-133.33%
Maintenance & Repairs - Services	\$15,468	\$26,000	\$11,948	\$15,000	-73.33%
Holiday Lights	\$17,232	\$17,250	\$17,819	\$18,000	4.17%
Vehicle Operating Costs	\$11,393	\$12,500	\$14,598	\$12,000	-4.17%
Landscaping & Flowers	\$9,095	\$8,500	\$13,614	\$13,000	34.62%
Maintenance & Repair	\$77,509	\$91,450	\$90,928	\$88,500	-3.33%
Vehicle/ Property/Liability Insurance	\$6,126	\$6,126	\$6,804	\$7,000	12.49%
Total Operating Expenditures	\$789,325	\$944,429	\$845,513	\$995,338	5.11%
Capital Outlay:					
Flags, Signs, Banners	\$11,662	\$3,500	\$0	\$3,000	-16.67%
Furnishings & Street Amenities	\$0	\$28,500	\$5,489	\$6,000	-375.00%
Equipment	\$12,773	\$116,000	\$263,463	\$5,000	-2220.00%
BSR Tower Repairs - reserve and repairs		\$7,500	\$4,642	\$5,000	-50.00%
Land Improvements	\$186,656	\$430,000	\$155,000	\$220,000	-95.45%
Property Improvement Grants	\$0	\$0	\$0	\$35,000	100.00%
Building & Building Improvements	\$9,208	\$5,500	\$0	\$0	
Total Capital Outlay	\$220,299	\$591,000	\$428,594	\$274,000	-115.69%
2011 Bond Principal & Interest	\$155,680	\$151,330	\$151,330	\$146,980	-2.96%
CDBG Project - Flow Through Costs	\$1,717,798	\$175,000	\$526,559	\$250,000	30.00%
Total Expenditures	\$2,883,102	\$1,861,759	\$1,951,996	\$1,666,318	-11.73%
Revenues over (under) Expenditures	(\$318,285)	(\$15,040)	\$27,246	(\$94,706)	84.12%
Beginning Fund Balance - Unrestricted	\$1,297,425	\$1,006,324	\$979,140	\$1,006,386	0.01%
Revenue & Balance Forward over (under) Expenditures	\$979,140	\$991,284	\$1,006,386	\$911,680	-8.73%



City of Marquette, Downtown Development Authority  
 Budget by Fund  
 Year Ending September 30, 2018

	Pkg Fund	Maint Fund	Mgt Fund	TIF Fund	Farmers Market Fund	2018 Budget	Per Cent of Ordinary Budget
Revenues:							
Interest Earnings			\$3,000			\$3,000	0.23%
TIF				\$779,065		\$779,065	58.95%
Taxes - 2 Mill			\$47,519			\$47,519	3.60%
Parking Rental Revenues	\$149,000					\$149,000	11.27%
Mgt Commons Rental Revenues			\$17,000			\$17,000	1.29%
Meter Revenues	\$203,828					\$203,828	15.42%
Other Revenue: Miscellaneous - Promotional			\$36,000			\$36,000	2.72%
Flow-Through Funds			\$12,200			\$12,200	0.92%
Farmer's Market Fees					\$14,000	\$14,000	1.06%
Farmer's Market Flow Thru					\$59,000	\$59,000	4.46%
Other Revenue: Miscellaneous			\$1,000			\$1,000	0.08%
Ordinary Revenue	\$352,828	\$0	\$116,719	\$779,065	\$73,000	\$1,321,612	100.00%
Grant Project Revenue			\$250,000			\$250,000	
Total Revenue	\$352,828	\$0	\$386,719	\$779,065	\$73,000	\$1,571,612	
Expenditures:							
Salaries & Wages	\$105,281	\$67,417	\$161,096		\$36,421	\$370,215	37.19%
Employee Benefits	\$22,662	\$16,293	\$45,938		\$7,205	\$92,097	9.25%
Workmen's Comp & Unemployment Comp	\$5,600	\$5,600	\$2,380		\$420	\$14,000	1.41%
Subtotal Personnel Costs	\$133,543	\$89,310	\$209,414	\$0	\$44,046	\$476,312	47.85%
Office Rent	\$3,676		\$3,676		\$1,838	\$9,189	0.92%
Postage	\$900		\$450		\$150	\$1,500	0.15%
Printing & Copying	\$1,510		\$1,532		\$733	\$3,774	0.38%
Operating Costs & Supplies	\$1,375		\$3,025		\$1,100	\$5,500	0.55%
Meeting and Meal Expense	\$0		\$700			\$700	0.07%
Office and Administration Costs	\$7,460		\$9,382	\$0	\$3,821	\$20,663	2.08%
Communication Expense	\$3,010	\$922	\$10,914	\$0	\$1,095	\$15,940	1.60%
Parking Permits	\$1,800					\$1,800	0.18%
Purchased Power & Natural Gas	\$36,572	\$4,500				\$41,072	4.13%
Stormwater & Water	\$4,680	\$4,320				\$9,000	0.90%
Utilities	\$41,252	\$8,820	\$0	\$0	\$0	\$50,072	5.03%
Farmers Market Flow-Through					\$54,000	\$54,000	5.43%
Farmers Market Operations and Marketing					\$6,500	\$6,500	0.65%

City of Marquette, Downtown Development Authority  
 Budget by Fund  
 Year Ending September 30, 2018

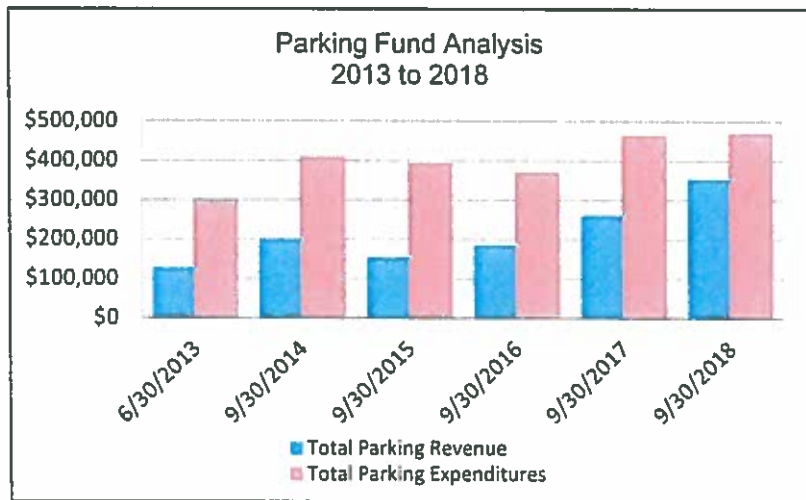
	Pkg Fund	Maint Fund	Mgt Fund	TIF Fund	Farmers Market Fund	2018 Budget	Per Cent of Ordinary Budget
Promotion & Development	\$2,500		\$58,500			\$61,000	6.13%
Pass Through Funds			\$12,000			\$12,000	1.21%
Subscriptions & Memberships	\$250		\$1,450			\$1,700	0.17%
Staff Development & Travel			\$8,100			\$8,100	0.81%
Auditing & Accounting Services			\$3,500			\$3,500	0.35%
Credit Card Service Fees	\$2,460				\$1,640	\$4,100	0.41%
WEB & IT Services			\$5,000			\$5,000	0.50%
Meter Operations						\$33,552	3.37%
Professional Services - Misc				\$65,000		\$65,000	0.15%
Professional & Contractual - Admin	\$36,012	\$0	\$8,500	\$65,000	\$1,640	\$111,152	11.17%
Contractual - Elevator Maintenance	\$5,600					\$5,600	0.56%
Contractual - Snow Removal	\$45,000					\$45,000	4.52%
Architectural & Engineering - Maintenance				\$30,000		\$30,000	3.01%
Professional & Contractual - Maintenance	\$50,600		\$0	\$30,000	\$0	\$80,600	8.10%
Professional & Contractual - Total	\$86,612		\$8,500	\$95,000	\$1,640	\$191,752	19.26%
Maintenance Garage Rent & Operations	\$5,200	\$7,800				\$13,000	1.31%
Maintenance & Repair Equipment & Supplies	\$8,000	\$8,000				\$16,000	1.61%
Elevator Repairs - Services	\$1,500					\$1,500	0.15%
Maintenance & Repairs - Services	\$6,000	\$9,000				\$15,000	1.51%
Holiday Lights		\$7,200		\$18,000		\$18,000	1.81%
Vehicle Operating Costs		\$13,000				\$12,000	1.21%
Landscaping & Flowers				\$18,000		\$13,000	1.31%
Maintenance & Repair	\$25,500	\$45,000			\$0	\$88,500	8.89%
Vehicle Property/Liability Insurance	\$2,800	\$2,800	\$350		\$1,050	\$7,000	0.70%
Total Operating Expenditures	\$304,727	\$146,851	\$318,610	\$113,000	\$112,151	\$995,339	100.00%
Capital Outlay:							0.00%
Flags, Signs, Banners,		\$3,000				\$0	0.00%
Street Furnishings		\$6,000				\$3,000	0.30%
Equipment		\$5,000				\$6,000	0.60%
Bluff Street Ramp Repairs	\$5,000		\$0			\$5,000	0.50%
Land Improvements	\$12,000			\$208,000		\$220,000	22.10%
Property Improvement Grants	\$0		\$35,000			\$35,000	3.52%
Total Capital Outlay	\$17,000	\$14,000	\$35,000	\$208,000	\$0	\$274,000	27.53%

City of Marquette, Downtown Development Authority  
 Budget by Fund  
 Year Ending September 30, 2018

	Pkg Fund	Maint Fund	Mgt Fund	TIF Fund	Farmers Market Fund	2018 Budget	Per Cent of Ordinary Budget
2011 Bond Principal & Interest	\$146,980					\$146,980	14.77%
Total Ordinary Expenditures	\$468,707	\$160,851	\$353,610	\$321,000	\$112,151	\$1,416,319	
CDBG Project - Flow Through Costs			\$250,000			\$250,000	25.12%
Revenues over (under) Expenditures	-\$115,879	-\$160,851	-\$236,891	\$458,065	-\$39,151	-\$94,707	
Transfer from TIF	\$0	\$200,851	\$236,891	-\$476,893	\$39,151	\$0	
Beginning Fund Balance	\$0	\$0	\$0	\$1,006,386	\$0	\$1,006,386	
Revenue & Balance Forward over (under) Expenditures	-\$115,879	\$40,000	\$0	\$987,558	\$0	\$911,679	

Marquette DDA  
 Parking Fund Operational Analysis  
 Year Ending 6/30/2013 through Budget Year 9/30/2018

	Actual 6/30/2013	Actual 9/30/2014 (15 mos)	Actual 9/30/2015	Actual 9/30/2016	Budget 9/30/2017	Budget 9/30/2018
Rental Permit Income	\$91,550	\$148,850	\$91,240	\$138,163	\$141,000	\$149,000
Meter Revenue	\$35,353	\$50,134	\$62,000	\$46,125	\$120,000	\$203,828
Reimbursements for Damages				\$245		
<b>Total Parking Revenue</b>	<b>\$126,903</b>	<b>\$198,983</b>	<b>\$153,240</b>	<b>\$184,533</b>	<b>\$261,000</b>	<b>\$352,828</b>
Maintenance and Operating Expense	\$182,347	\$260,728	\$249,263	\$213,303	\$225,791	\$304,727
Bluff Street Ramp Restoration Bond	\$115,250	\$148,075	\$144,377	\$155,680	\$151,330	\$146,980
Capital Expenditures					\$87,500	\$17,000
<b>Total Parking Expenditures</b>	<b>\$297,597</b>	<b>\$408,803</b>	<b>\$393,640</b>	<b>\$368,983</b>	<b>\$464,621</b>	<b>\$468,707</b>
Operating Expense over Revenue	-\$170,694	-\$209,820	-\$240,400	-\$184,450	-\$203,621	-\$115,879
<b>Fund Deficit - Transfer from TIF</b>	<b>\$170,694</b>	<b>\$209,820</b>	<b>\$240,400</b>	<b>\$184,450</b>	<b>\$203,621</b>	<b>\$115,879</b>



Marquette Downtown Development Authority

Debt Payments - Principal & Interest  
Five Year Projections  
Fiscal Year 2018 - 2021

Tax Increment Financing Bond  
2011 Issue, 15 year issue  
Original Issue \$1,500,000  
Interest Rate 4.350%

	Interest	Principal	P&I	Balance
Beg Balance 2017				\$1,080,000.00
FY 2017-2018	\$51,330.00	\$100,000.00	\$151,330.00	\$980,000.00
FY 2018-2019	\$46,980.00	\$100,000.00	\$146,980.00	\$880,000.00
FY 2019-2020	\$42,630.00	\$115,000.00	\$157,630.00	\$765,000.00
FY 2020-2021	\$37,627.50	\$115,000.00	\$152,627.50	\$650,000.00
FY 2021-2022	\$32,625.00	\$125,000.00	\$157,625.00	\$525,000.00
FY 2022-2023	\$27,187.50	\$125,000.00	\$152,187.50	\$400,000.00

Five Year Fund Balance Projections  
2018 thru 2022

	Budget 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022
<b>Revenues:</b>					
TIF Funds	\$779,065	\$794,646	\$810,539	\$826,750	\$843,285
Parking Rents	\$149,000	\$150,000	\$150,000	\$150,000	\$150,000
2 Mill Tax	\$47,519	\$48,469	\$49,439	\$50,428	\$51,436
Parking Meters	\$203,828	\$244,594	\$293,512	\$322,864	\$322,864
Commons Rentals	\$17,000	\$15,000	\$15,000	\$15,000	\$15,000
Interest	\$3,000	\$3,100	\$3,162	\$3,225	\$3,290
Flow-Through Funds	\$71,200	\$66,000	\$66,000	\$66,000	\$66,000
Other Revenue	\$301,000	\$50,000	\$50,000	\$50,000	\$50,000
<b>Total Revenue</b>	<b>\$1,571,612</b>	<b>\$1,371,809</b>	<b>\$1,437,652</b>	<b>\$1,484,266</b>	<b>\$1,501,874</b>
<b>Expenditures:</b>					
Operating Expenditures	\$995,338	\$1,005,291	\$1,015,344	\$1,025,498	\$1,035,753
Debt Service 2011 Bond Issue	\$146,980	\$146,980	\$157,630	\$152,628	\$157,625
Capital Outlay	\$274,000	\$500,000	\$300,000	\$250,000	\$250,000
Grant Project Expenditures	\$250,000				
<b>Total Expenditures</b>	<b>\$1,666,318</b>	<b>\$1,652,271</b>	<b>\$1,472,974</b>	<b>\$1,428,125</b>	<b>\$1,443,378</b>
<b>Expenditures under (over) Revenues</b>	<b>-\$94,706</b>	<b>-\$280,462</b>	<b>-\$35,322</b>	<b>\$56,141</b>	<b>\$58,497</b>
<b>Beginning Fund Balance</b>	<b>\$1,006,386</b>	<b>\$911,680</b>	<b>\$631,218</b>	<b>\$595,896</b>	<b>\$652,037</b>
<b>Ending Fund Balance</b>	<b>\$911,680</b>	<b>\$631,218</b>	<b>\$595,896</b>	<b>\$652,037</b>	<b>\$710,534</b>

Marquette DDA  
Capital Budget  
Year Ending September 2018

	Budget	
<i>Land Improvements:</i>		
Parking Lot Repairs & Striping	\$20,000	
100 Block West Washington Street	\$200,000	
<i>Total Land Improvements</i>		\$220,000
<i>Equipment and Furnishings:</i>		
Video Equipment	\$5,000	
<i>Total Equipment</i>		\$5,000
<i>Building Improvements:</i>		
BSR Tower Repairs		\$5,000
<i>Furnishings:</i>		
Flags, Banners, Signs		\$3,000
Furnishings: Benches, Cans, Bike Racks		\$6,000
<i>Property Improvement Grants:</i>		
Third Street Properties	\$10,000	
Downtown (TIF) Properties	\$25,000	\$35,000
<i>Total Capital Outlay</i>		\$274,000

DDA Promotions and Development Budget Detail  
Budget Year Ending September 30, 2018

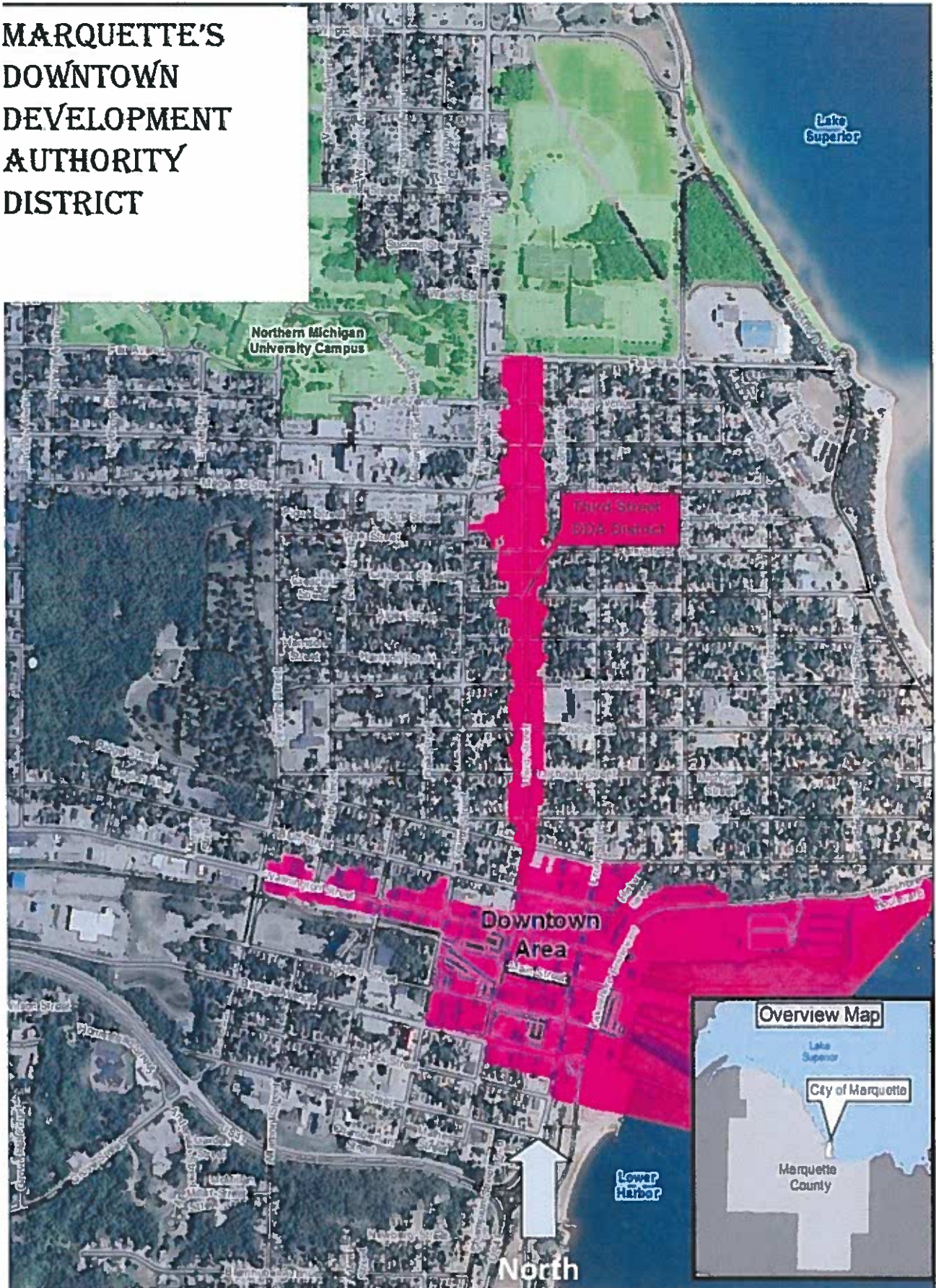
	Actual 2016	Budget 2017	Budget 2018
<b>Promotion Income:</b>			
Blueberry Festival	\$5,437	\$4,900	\$5,700
Downtown Showdown	\$6,453	\$5,000	\$0
Baraga Avenue October Fest	\$2,525	\$2,000	\$3,000
Halloween Spectacle	\$8,197	\$0	\$0
Downtown Spring Open	\$7,121	\$7,100	\$7,500
Third Street Car Show	\$0	\$5,000	\$10,000
Miscellaneous			\$9,800
	<b>\$29,733</b>	<b>\$24,000</b>	<b>\$36,000</b>
<b>Expenditures:</b>			
Blueberry Festival	\$6,003	\$5,100	\$5,500
Halloween & Halloween Spectacle	\$7,455	\$2,500	\$2,500
Ladies Night	\$4,417	\$2,000	\$2,000
Holiday Parade, Santa, & City Tree Lighting	\$3,974	\$3,900	\$4,000
Downtown Showdown	\$10,992	\$12,000	\$0
Baraga Avenue October Fest	\$9,073	\$7,500	\$7,500
Downtown Spring Open	\$4,799	\$5,000	\$5,000
Music On Third	\$637	\$150	\$500
Third Street Car Show	\$0	\$5,000	\$10,000
Support for UP200	\$3,014	\$3,000	\$3,000
Small Business Saturday	\$794	\$1,000	\$1,000
New Year Eve Ball Drop	\$1,288	\$1,250	\$1,250
Parking Maps and Business Guides	\$3,493	\$6,000	\$7,000
Delta Sky Magazine Ad	\$0	\$6,000	\$0
General Promotion, Advertising & Marketing	\$13,861	\$10,752	\$11,750
	<b>\$69,800</b>	<b>\$71,152</b>	<b>\$61,000</b>

Downtown Marquette Farmers Market  
Income & Expense  
Farmers Market Budget  
2015 Actual through 2018 Budget Year

	2015	2016	2017	2018
Income:	Actual	Actual	Budget	Budget
Farmer's Market Pass Thru Funds	\$ 33,262	\$ 46,215	\$38,000	\$52,500
Double-up Food Bucks Grant - Flow Thru	\$ 8,903	\$ 6,100	\$8,903	\$6,500
Total Pass Thru Funds	\$ 42,165	\$ 52,315	\$46,903	\$59,000
Winter Market Fees	\$ 1,485	\$ 1,510	\$1,500	\$1,740
Farmers Market Fees	\$ 9,125	\$ 9,925	\$11,000	\$12,260
Farmers Market Grant		\$ 39,214	\$32,290	
Total Farmers Market Income	<u>\$ 52,775</u>	<u>\$ 102,964</u>	<u>\$91,693</u>	<u>\$73,000</u>
Expense:				
Farmer's Market Flow Thru Funds:	\$ 43,230	\$50,939	\$42,703	\$54,000
Operating Expense:				
Farmers Market Promotion & Advertising	\$ 5,356	\$ 8,607	\$4,000	\$2,500
Farmers Market Operating Supplies & Expense	\$ 392	\$ 1,476	\$1,600	\$3,821
Farmers Market Web	\$ 249	\$ 223	\$300	\$400
Tents and Banners	\$ 35	\$ 1,152		\$1,969
Licenses & Fees	\$ 373	\$ 326	\$383	\$380
Phone & Internet - Commons for Credit Card Machine	\$ 979	\$ 1,052	\$1,370	\$1,095
Credit Card Merchant Fees	\$ 650	\$ 750	\$750	\$1,640
Staff Training and Development		\$ 1,200	\$1,000	\$1,000
Wages	\$ 21,434	\$ 28,588	\$35,500	\$36,421
Payroll Taxes & Benefits	\$ 11,446	\$ 5,025	\$7,200	\$7,205
Workmen's Compensation-Market Manager	\$ 926	\$ 1,139	\$730	\$420
Professional Services & Insurance	\$ 500	\$ 306	\$500	\$1,050
Michigan Farmers Market Assoc. Membership	\$ 250	\$ 250	\$250	\$250
Total Operating Expense	<u>\$ 42,590</u>	<u>\$ 50,094</u>	<u>\$53,583</u>	<u>\$58,151</u>
Total Farmers Market Expense	<u>\$ 85,820</u>	<u>\$101,033</u>	<u>\$96,286</u>	<u>\$112,151</u>
Total Farmers Market Expense over/(under) Revenue	<u><u>\$(33,045)</u></u>	<u><u>\$ 1,931</u></u>	<u><u>\$ (4,593)</u></u>	<u><u>\$ (39,151)</u></u>



# MARQUETTE'S DOWNTOWN DEVELOPMENT AUTHORITY DISTRICT





# Marquette Downtown Development Area TIF District

